

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 8<sup>th</sup> June 2011 - Unapproved

Present:

Michael Green – Chairman  
 Elena Softley – Vice Chairman  
 Paul Williams  
 Celia Adamson  
 Simon Oliver  
 Julia Sharpe - Clerk

Apologies:

Gillian Oldfield - District Councillor  
 Neil Owen – County Councillor

Members of the Public – Four

Number	Item	Minutes	Action
76/11	Apologies	Gillian Oldfield and Neil Owen	
77/11	Questions from the Public	<p>Representatives of the consortium of showmen asked to act on behalf of the Parish Council at this year's feast attended and reported that despite letters from the Parish Council Mr Hebborn was still portraying himself as the lessee of Combe Feast and to this end had placed an advertisement in the World's Fair newspaper. They said that Mr Hebborn had reported them to the Showmen's Guild and that they had to attend a hearing in June. They asked the Parish Council to write to the Guild outlining the events. The Chairman thanked them for attending and said that the matter would be discussed at the end of the meeting.</p> <p>A member of the public raised concern about the RH bus service to Witney stating that it was very unsatisfactory and that on numerous occasions a 16-seater bus without low access had been sent. Elena Softley said that she would report the matter to OCC Highways and Transport.</p> <p>A member of the public thanked the Parish Council for the way in which they had dealt with the water distribution following the burst water main.</p>	ES
78/11	Register of Interests	Elena Softley – Reading Room request	
79/11	Minutes of the last meeting	Minutes of the meetings held on Wednesday 11 <sup>th</sup> May and Wednesday 1 <sup>st</sup> June were read and signed as correct.	
80/11	Matters Arising	<p><b>Notice Boards</b> – Simon Oliver reported that he had sourced oak notice boards at £589 (+VAT). Eynsham saw mill to be contacted again.</p> <p><b>Tree Insurance</b> – Paul Williams reported that the company were no longer providing insurance. Clerk to check with Came and Company for insurance to cover theft and vandalism.</p> <p><b>Verge erosion</b> – Paul Williams and Simon Oliver reported that they had looked at the problem and considered that bollards would cause an additional</p>	<p>JS</p> <p>JS</p>

		hazard. It was agreed that no further action would be taken at this time. <b>Banking Forms</b> – Change of mandate forms signed.																						
81/11	County Councillor's Report	No Report																						
82/11	District Councillor's Report	No report																						
83/11	To Consider Planning Applications	<b>Applications</b> – Charnwood – objection on the grounds of over-dominance, scale and visual impact within the conservation area. 44 Chatterpie Lane – objection to the car-port on the grounds of over-dominance, scale and visual impact on neighbours. <b>Decisions</b> – None																						
84/11	To Approve Payments and Note Sums Received	<table border="0"> <tr> <td><b>Payments</b></td> <td></td> <td><b>VAT element</b></td> </tr> <tr> <td>OALC (Booklets)</td> <td>£3.35</td> <td></td> </tr> <tr> <td>Burrows and Edwards (Internal Audit)</td> <td>£201.60</td> <td>£32</td> </tr> <tr> <td>Garden Wizard (Grass cutting)</td> <td>£842.40</td> <td>£140.40</td> </tr> <tr> <td>Clerks wages</td> <td>£200</td> <td></td> </tr> <tr> <td><b>Received</b></td> <td></td> <td></td> </tr> <tr> <td>ORCC (Grass cutting grant)</td> <td>£838.80</td> <td></td> </tr> </table>	<b>Payments</b>		<b>VAT element</b>	OALC (Booklets)	£3.35		Burrows and Edwards (Internal Audit)	£201.60	£32	Garden Wizard (Grass cutting)	£842.40	£140.40	Clerks wages	£200		<b>Received</b>			ORCC (Grass cutting grant)	£838.80		
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85/11	To consider applications from prospective Councillor's	Applications received from two people were discussed and considered. Members of the Parish Council were unable to reach a decision. It was agreed to seek further advice from WODC, to write to the applicants to ask whether or not they would be prepared to stand at an election and to meet at 7pm on the 15 <sup>th</sup> June to make a final decision.	JS																					
86/11	Severe Winter Weather	At the request of WODC local arrangements for dealing with severe winter weather were discussed. It was agreed that additional supplies of salt for gritting would be purchased and stored in half tonne bags and that local farmers would be asked to assist with road clearing. WODC to be asked to assist by providing funding to pay farmers at approx. £30 per hour. Clerk to respond to WODC.	JS																					
87/11	Request from Reading Room	Paul Williams informed the meeting that the next stage of refurbishment to the Reading Room is to repair, paint and where necessary replace the external metal railings at an estimated cost of £1,400. In order to do so he asked that the Parish Council apply for a grant from the OCC to cover 50% of the cost. He explained the Reading Room would be providing 25% and asked the Parish Council to consider a donation to cover the remaining 25% - thought to be approx. £350. Paul Williams and Elena Softley then left the room. It was agreed that the Parish Council would apply for the grant to enable VAT to be reclaimed and in principle to a donation of 25% - subject to final confirmation of cost. Paul Williams and Elena Softley returned to the room.																						
88/11	Queen's Diamond Jubilee	Elena Softley reminded the meeting of the week-end of celebrations that had been organised for Queen's																						

	Celebrations	Golden Jubilee and urged the Council to take an active role in the coordinating events to mark the Queen's Diamond Jubilee in 2012. It was agreed to place an article in the Combe Courier, write to all village organisations and display posters asking people to join a sub-committee. It was also agreed that the Parish Council would make a donation towards the celebrations.	JS
89/11	Play Park Update	Paul Williams reported that four village residents had agreed to join the Play Park sub-committee and that the first meeting would be in the Village Hall. He said that the 7 <sup>th</sup> August had been reserved for the group to do the cream teas and that would be an opportunity to make the village aware of the project. He concluded by saying that he and Simon Oliver would be attending a Playground and Landscaping show on the 21 <sup>st</sup> June.	PW/SO
90/11	Correspondence	<p><b>WODC</b> – Code of Conduct training – circulated</p> <p><b>Breast Cancer Care</b> – Thank-you letter from Pink Ribbon Walk - noted</p> <p><b>Citizens Advice Bureau</b> – Donation Request - £40 donation approved.</p> <p><b>Mr Key</b> – Ground work in school playing field – clerk to respond</p> <p><b>VH&amp;RG</b> – Draft of easement order for playing field – Red Bag</p> <p><b>Mrs Newton</b> – family history request – Michael Green and Simon Oliver to make enquiries</p> <p><b>Mrs Lyle</b> – Church floral memories – Celia Adamson agreed to do an arrangement. All Councillors agreed to pay personally for flowers.</p> <p><b>Emily Pigott</b> – Request to use small green for wedding reception – JS to request further details.</p>	<p>JS</p> <p>MG/SO</p> <p>CA</p> <p>JS</p>
91/11	Any other business	<p><b>Showman's Guild</b> – it was agreed that a letter would be written to the Showmen's Guild outlining the issues at last year's feast.</p> <p><b>Path across little green</b> – John Hunt and Geoff Miles to liaise re suitable materials for use.</p>	JS
92/11	Next Meeting	The next meeting of the Parish Council meeting will be on Wednesday 13 <sup>th</sup> July at 7.30 in the Reading Room.	