

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> October 2010

Present:

Michael Green	Chairman
Elena Softley	Vice Chairman
Gillian Oldfield	District and Parish Councillor
Paul Williams	
John Hunt	
Celia Adamson	
Neil Owen	County Councillor
Julia Sharpe	Clerk
Bonfire & Fireworks Sub-Committee	Marin Seacole Colin Pratley
Members of the Public	Two

Number	Item	Minutes	Action
141/10	Bonfire & Fireworks Sub-Committee	<p>Martin Seacole and Colin Pratley attended for this item to agree arrangements for the bonfire and firework celebration.</p> <ul style="list-style-type: none"> <li>a) Bonfire to be built during the day of the 5th and kept small</li> <li>b) Notify Police and fire</li> <li>c) Advertising on Heart, Radio Oxford and Jack radio stations</li> <li>d) Possible additional car parking at the Playing Field. Liase with VH&amp;RG</li> <li>e) Bonfire area to be cordoned off on Thursday 4th November</li> <li>f) Road to be taped off at each end from 6.30pm on the evening of the 5th for safety</li> <li>g) Minimum of 6 stewards to be present and clearly identified</li> <li>h) Bonfire to be lit at 7pm with the firework display shortly afterwards</li> <li>i) MS and CP to light fireworks</li> <li>j) In the event of inclement weather the committee will meet at 6.30pm to agree the most appropriate course of action</li> <li>k) The ash to be raked up on the 7th and cleared at the weekend – MG to assist as in previous year</li> </ul> <p>Martin said that £620 had been spent on the fireworks. It was agreed that additional collectors would be required and that the collection should start 10 minutes into the firework display.</p> <p>The pub landlord has stated his intention to hold a pig roast. Rico's Pizza Shack will be in the village that evening as usual and have requested permission to park on the little green, offering to make a £1 donation from each pizza sold on the evening. It was agreed that the Pizza shack could park on the green where the Twister usually parks for the</p>	JS

		<p>fair and a request for the donation to firework fund be made. Clerk to write to inform of decision.</p> <p>Martin confirmed that Mr McNally agreed to be present as a nominated First Aider.</p> <p>Clerk to book Reading Room and obtain plastic cash bags.</p> <p>Paul Williams highlighted the importance of a Risk Assessment. Clerk to draft assessment for agreement before 5th November.</p> <p>John Hunt, Martin and Colin to build bonfire after 4pm on the 5th.</p>	<p>JS</p> <p>JS</p>
142/10	Apologies	None	
143/10	Questions from the Public	None	
144/10	Register of Interests	John Hunt – VH&RG, Michael Green & Gillian Oldfield – Planning Application	
145/10	Minutes of the last meeting	Minutes of the meetings held on Wednesday 8th September were read and signed as correct	
146/10	Matters Arising	<p>Tree Replacement – Paul Williams to visit Nicholson’s. Celia Adamson reported that she was still researching possible grants.</p> <p>Shingle – John Hunt reported that he would complete the job this month.</p> <p>RoSPA Inspection – John Hunt said that he had not been able to arrange a meeting but that he would look to accompany the Inspector on the inspection this year. Clerk to ascertain when inspection is to take place.</p> <p>Water in Horns Lane – awaiting meeting with Gordon Hunt and Mouchelles. Clerk to contact Gordon Hunt again.</p> <p>Notice Boards – Paul Williams reported that that Nicholas Fencing are now able to make the boards. Elena Softley asked for the specification to be amended to include self-healing board. Paul Williams to confirm with Nicholas Fencing.</p> <p>Building in school playing field – letter received from Planning Enforcement officer.</p> <p>Abelwood House – No progress. Michael Green to check planning applications.</p> <p>Sustainable Energy – Elena Softley reported that there had been no response to her article in the Combe Courier. It was agreed not to progress with this item at this time.</p> <p>Dog Bins – WODC to empty more frequently. Additional sites were discussed but as no other suitable position could be identified it was agreed not to progress with this item at this time.</p>	<p>PW/CA</p> <p>JH</p> <p>JS/JH</p> <p>JS</p> <p>PW</p> <p>MG</p>
147/10	County Councillor’s Report	<p>Cllr. Owen reported that the OCC had introduced a new format of Area Stewardship to deal with highways maintenance, each area has been allocated a Local Highway Representative with whom a walked up meeting could be arranged to discuss local issues.</p> <p>Cllr Owen reported that the salt bins should have been filled and that OCC had a higher level of supplies than last year. The number to report salting issues is 0843 3101111.</p> <p>Cllr Owen said that the County Council are awaiting the Government report on financial cuts but that cuts would be</p>	

		inevitable. Cllr Owen was asked whether or not he claimed expenses and he replied that he did not claim travel expenses for attending Parish Council meetings.																																														
148/10	District Councillor's Report	Cllr. Oldfield reminded the meeting that every-one needed to re-register on the electoral roll to be able to vote. Gillian Oldfield reported that the grey bins for household rubbish had been delivered and that a calendar detailing collection dates would be circulated to each household. She reported that the majority of existing staff were transferring to the new provider and highlighted that people requiring assisted collection should notify WODC.																																														
149/10	To Consider Planning Applications	Applications – Gillian Oldfield and Cllr Owen left the room Erection of 8 dwellings with associated works and formation of vehicular access, Stonesfield Road – the application was discussed and it was agreed to object to the scheme as proposed on the grounds of: Massive visual impact and over dominance of the existing properties. Out of character with the area as the majority of properties along Stonesfield Road are bungalows. Overshadowing and loss of light for Woodview which faces due west. Traffic concerns – historically a bad bend with accidents causing serious injury and building damage.  Decisions – Orchard Cottage – granted subject to conditions.	JS																																													
150/10	To Approve Payments and Note Sums Received	<table border="0"> <tr> <td><b>Payments</b></td> <td></td> <td><b>VAT element</b></td> </tr> <tr> <td>Galatic Fireworks</td> <td>£620</td> <td></td> </tr> <tr> <td>Rob Cooke (VH&amp;RG)</td> <td>£5,875</td> <td>£875</td> </tr> <tr> <td>OCC (Salt Bin)</td> <td>£188</td> <td>£28</td> </tr> <tr> <td>OAB (Grant)</td> <td>£30</td> <td></td> </tr> <tr> <td>Garden Wizard</td> <td>£528.76</td> <td>£78.76</td> </tr> <tr> <td>E.Sofley (Halt Party)</td> <td>£63.86</td> <td></td> </tr> <tr> <td>Clerks Salary</td> <td>£200</td> <td></td> </tr> <tr> <td>Bank Charges</td> <td>£2.00</td> <td></td> </tr> <tr> <td>(21.6.10 &amp; 20.9.10)</td> <td></td> <td></td> </tr> <tr> <td>Allianz Insurance</td> <td>£131.25</td> <td></td> </tr> <tr> <td>BDO External Audit</td> <td>£188</td> <td>£28</td> </tr> <tr> <td><b>Received</b></td> <td></td> <td></td> </tr> <tr> <td>Bank Interest</td> <td>2p</td> <td></td> </tr> <tr> <td>(7.6.10 &amp; 6.10.10)</td> <td></td> <td></td> </tr> </table>	<b>Payments</b>		<b>VAT element</b>	Galatic Fireworks	£620		Rob Cooke (VH&RG)	£5,875	£875	OCC (Salt Bin)	£188	£28	OAB (Grant)	£30		Garden Wizard	£528.76	£78.76	E.Sofley (Halt Party)	£63.86		Clerks Salary	£200		Bank Charges	£2.00		(21.6.10 & 20.9.10)			Allianz Insurance	£131.25		BDO External Audit	£188	£28	<b>Received</b>			Bank Interest	2p		(7.6.10 & 6.10.10)			
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151/10	Presentation of 2009/10 audit report	The annual audit return report was presented to the Council and approved and accepted. The issues arising were discussed and it was agreed that the Fidelity Guarantee should remain at £15,000 as the credit balance would be below that in the future.																																														
152/10	2010/11 Budget and Precept	The budget was considered. Gillian Oldfield proposed that the Precept for 2011/12 remain the same. MG seconded the proposal and a Resolution was passed.																																														
153/10	Asset Register & Insurance	Details of the Asset Register were discussed and it was agreed that the bench in memory of Rosemary Sanchez be																																														

	Premiums	included and the value of the war memorial increased. It was also agreed that the Public Liability should be increased to £10,000,000.	JS
154/10	VH&RG Grass Cutting	A letter from the VH&RG committee, requesting an annual contribution from the Parish Council for fertilisers and herbicides was discussed. Paul Williams proposed that £500 be allocated. Celia Adamson seconded the proposal and a Resolution was passed.	JS
155/10	VH&RG Building Project	John Hunt reported that the building was now out of the ground and progressing well. A request for a grant of £5,000 towards the project was agreed. Gillian Oldfield proposed the grant, Elena Softley seconded it and a Resolution was passed. It was agreed that the Parish Council would be responsible for placing orders and making payments to the total amount granted by WODC, OCC and the Parish Council.	
156/10	Combe Feast 2011	Letters from Mr Hatwell were read out and it was agreed to defer this item to the next meeting in November.	
157/10	Correspondence	Combe Reading Room – letter thanking PC for grant. Mr Silver – complaint re. Hedge trimming letter – Red Bag. CLA Game Fair – Local representative on traffic planning committee – Red Bag WODC – Community Governance Review – Red Bag Ricos Pizza Shack – see Bonfire Minutes OCC – Local Transport Plan – passed to Elena Softley Electoral Review of Oxfordshire – Red Bag OPFA – Invitation to AGM & Retirement of Roger Davis – passed to John Hunt	
158/10	Any other business	A request for an additional salt bin in Chatterpie Lane was discussed. The request was declined.	
159/10	Next Meeting	The next meeting will be on Wednesday 10th November in the Reading Room at 7.30pm.	