

COMBE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 14th December 2011 - Approved

Present:

Michael Green – Chairman
 Paul Williams
 Simon Oliver
 Gillian Oldfield - District Councillor
 Julia Sharpe - Clerk

Members of the Public – Three

Number	Item	Minutes	Action
172/11	Apologies	Celia Adamson, Philippa Howells, Neil Owen – County Councillor	
173/11	Questions from the Public	None	
174/11	Register of Interests	Elena Softley – Jubilee Celebrations, Simon Oliver – Play Park	
175/11	Chatterpie Lane	Simon Oliver produced the results of a speed survey carried out in Chatterpie Lane between 8 – 15 th November. The survey concluded that on average 20 vehicles per day use the lane travelling at an average speed of 26mph. A report from James Wright, OCC Highways and Transport was considered and it was agreed to accept his advice as a first step and to continue to investigate ways to reduce traffic and speed further.	
176/11	Jubilee Celebrations	Sally Pursell and Elena Softley outlined proposals for celebrating the Sunday of the Queen’s Jubilee weekend on the village green, beginning with a Church Service, followed by a big lunch, games for the children, live music and ending with a family disco and bbq in the evening. They asked the Parish Council to fund the infrastructure costs including electrics, flooring, tables and chairs, advertising and programmes, bunting and decorations and afternoon and evening entertainment totalling £1,650. Following discussion Paul Williams proposed that this cost be met by the Parish Council and Michael Green seconded the proposal. The proposal was unanimously agreed and a resolution passed. Additional costs of purchasing a marquee were discussed and it was agreed that further discussions would take place at a later time if necessary. Sally explained that additional events to celebrate the week-end were being considered to ensure that full use would be made of the facilities but that the other events would be self-funding.	
177/11	Minutes of the last meeting	Minutes of the meeting held on 9 th November and a planning meeting held on 30 th November were read and signed as correct.	

178/11	Matters Arising	<p>Self-healing backing for notice boards – awaiting response.</p> <p>Alma Grove Footpath – Awaiting response from OCC - Clerk to check.</p> <p>Hedge from Railway Bridge to Swan Hill Bridge – Paul Williams and Michael Green to arrange site visit.</p> <p>Parish Council Notice board – Pending action</p> <p>Water in Horns Lane – Response received from Mouchels but situation still not clear or resolved. Clerk to ask for further clarification.</p> <p>Dog Fouling signs –Completed. Thanks to Simon Oliver</p> <p>Bonfire Update – Due to continued success of the evening and related safety issues options for closing the road for the event were discussed. It was agreed to add the item to the February agenda for further discussion.</p> <p>Christmas Tree Lights – Michael Green thanked Paul Williams for arranging the tree lights and the Reading Room and School Choir for providing refreshments and carols.</p>	<p>JS</p> <p>PW/MG</p> <p>SO</p> <p>JS</p>																																																
179/11	County Councillor's Report	In his absence Neil Owen reported that he has met with two families from Chatterpie Lane and that he is actively in discussions with James Wright. In answer to a previously raised question he reported that the County Council were considering a policy for the use of halal meat in schools.																																																	
180/11	District Councillor's Report	Gillian Oldfield reported that WODC would be holding open days and encouraging people to have surveys to investigate the effects of Radon. Gillian reported that WODC had achieved 5 th place in the recycling targets. With regard to the local libraries Gillian reported that Stonesfield library would continue to have the rent and bills paid and to receive moral support and backing of a library official but that it would be run by volunteers. She reported that the Woodstock library and the library van would continue unchanged. Finally Gillian reported that the WODC have reduced emissions on their fleet by 17%.																																																	
181/11	To Consider Planning Applications	<p>Gillian Oldfield left the room for this item.</p> <p>Applications – The Croft, Chatterpie Lane- erection of a single storey rear extension. No comment or objections.</p> <p>Decisions – 5 Stonesfield Road, retrospective application for change of roof tiles – Granted.</p>	JS																																																
182/11	To Approve Payments and Note Sums Received	<table border="0"> <thead> <tr> <th></th> <th></th> <th style="text-align: right;">VAT</th> </tr> </thead> <tbody> <tr> <td>Royal British Legion</td> <td style="text-align: right;">£25</td> <td></td> </tr> <tr> <td>Wreath</td> <td></td> <td></td> </tr> <tr> <td>J. Hunt</td> <td style="text-align: right;">£871.20</td> <td style="text-align: right;">£145.20</td> </tr> <tr> <td>Play Park Inspections/Maintenance</td> <td></td> <td></td> </tr> <tr> <td>Great Greenery Company</td> <td style="text-align: right;">£385.20</td> <td style="text-align: right;">£64.20</td> </tr> <tr> <td>Bark for play park</td> <td></td> <td></td> </tr> <tr> <td>J. Sharpe –</td> <td style="text-align: right;">£142.64</td> <td></td> </tr> <tr> <td>Wages and Postage</td> <td></td> <td></td> </tr> <tr> <td>Cotswold Line</td> <td style="text-align: right;">£10</td> <td></td> </tr> <tr> <td>Annual Membership</td> <td></td> <td></td> </tr> <tr> <td>P. Williams</td> <td style="text-align: right;">£162.88</td> <td></td> </tr> <tr> <td>Christmas Tree Lights</td> <td></td> <td></td> </tr> <tr> <td>Received</td> <td></td> <td></td> </tr> <tr> <td>Firework Donation</td> <td style="text-align: right;">£100</td> <td></td> </tr> <tr> <td>VAT Repayment</td> <td style="text-align: right;">£784.64</td> <td></td> </tr> </tbody> </table>			VAT	Royal British Legion	£25		Wreath			J. Hunt	£871.20	£145.20	Play Park Inspections/Maintenance			Great Greenery Company	£385.20	£64.20	Bark for play park			J. Sharpe –	£142.64		Wages and Postage			Cotswold Line	£10		Annual Membership			P. Williams	£162.88		Christmas Tree Lights			Received			Firework Donation	£100		VAT Repayment	£784.64		
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183/11	To consider 2012/13 Precept	Michael Green highlighted the Parish Council's forthcoming expenses including contributions to the Play Park, Jubilee celebrations and Long Room and the already agreed increase in the Clerk's hours. He said that he was mindful that the Parish Council should not spend more than its income and that in the																																																	

		present climate some reserves should be maintained. He proposed not to change the previously agreed 5% increase. This was seconded by Simon Oliver, unanimously agreed and a resolution passed.	
184/11	Play Park Update	Simon Oliver reported that the Play Park working party had applied for the WREN grant but that due to grant funding issues the application had been made for the play park project and did not include the skate bowl or cricket net projects. These separate projects would now be pursued by the VH&RG Committee and Combe Junior Sports. Simon asked the Parish Council to agree to provide the third party funding required for the grant application, this being 11% of the grant and totalling £4,180. This was agreed and a letter addressed to WREN to this effect was signed by the Chairman. Simon explained that the grant application submitted by the VH&RG committee for the skate bowl had been withdrawn and that the Play Park Committee had written to Mrs Balfour asking how she would like her donation allocated. Simon concluded by asking the Parish Council for authority to apply to register Recreation Ground under the QE11 scheme. This was agreed and the forms passed to Simon for completion.	SO
185/11	Christmas Tree Lights	It was agreed that this had been a very good enjoyable village event and it was hoped that it would be repeated next year.	
186/11	To consider tenders for footpath across little green	Three tenders were considered. Following discussions Simon Olive proposed that the tender received from G. Hill and Sons be accepted. This was seconded by Paul Williams, agreed by all and a resolution passed. Clerk to notify.	JS
187/11	Kerbing green	Defer to January meeting.	
188/11	Affordable Housing Update	Sovereign Housing asked the Parish Council for marketing ideas as little interest has been received concerning the part-ownership properties. Concern was expressed that the houses had been built for local people but that they were too expensive to be considered affordable. No marketing ideas were forthcoming. Street Naming – It was agreed to suggest Westfield View as the street name for the new development.	
189/11	Parish Council Web-site	Concern was again discussed about the Parish Council web-site. Michael Green agreed to review and update the site before the next meeting in January. Agenda item for January.	MG
190/11	Feedback from recently attended meetings/courses	Paul Williams reported that he had attended the annual meeting of the AONB. He said that it had been a useful and informative meeting and that information would be circulated in the red bag. Paul Williams reported that he had attended a Planning Meeting and confirmed that the Parish Council is responsible for representing the wider view on all planning applications and that a wider village approach is required.	
191/11	Correspondence	WODC – Voters Register – All would like copies British Legion – Letter of thanks for donation to repatriation memorial bell appeal Marlborough School – 20 is Plenty poster – Red Bag NWD AONB – Nominations for Advisory Members on the Council of Partners – Red Bag	
192/11	Any Other Business	Church Walk – Simon Oliver raised concern regarding the surface in Church Walk following recent water works. The Clerk reported that Thames Water has already been contacted and have confirmed that the path will be reinstated.	

		Verges – Paul Williams raised concern about the condition of the verges throughout the village and said that the Parish Council needs to consider ways of encouraging people not to drive over them. It was agreed to add this to the January agenda.	
193/11	Next Meeting	The next meeting of the Parish Council will be on Wednesday 11 th January at 7.30pm in the Reading Room.	